

FIRST QUARTER 2011 IFTA, INC. BOARD OF TRUSTEES MEETING JANUARY 19 - 20
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Board Members:

Kirk Davenport	Texas Comptroller of Public Accounts
Scott Greenawalt	Oklahoma Corporation Commission
Ron Hester	Ontario Ministry of Revenue
Garry Hinkley	Maine Bureau of Motor Vehicles
Hugh Hughson	British Columbia Ministry of Finance
Rena Hussey	Virginia Department of Motor Vehicles
Patricia Platt	Kansas Department of Revenue
Sheila Rowen	Tennessee Department of Revenue
Stuart Zion	Colorado Department of Revenue

IFTA, Inc. Personnel:

Lonette Turner	Executive Director
Jessica Eubanks	Executive Assistant
Tom King	Webmaster
Debora Meise	Program Director
Tammy Trinker	Events Coordinator

Guests:

Mahlon Gragen	ATC Leasing
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Call to Order

Mr. Scott Greenawalt (OK) called the meeting to order. All nine Board members were in attendance. Mr. Mahlon Gragen (ATC Leasing), Industry Advisory Committee (IAC) Chair, was also in attendance. The Board went into an immediate closed session to establish the Executive Committee.

Closed Session

During the closed session the Board appointed the Executive Committee by acclamation.

Motion: Mr. Garry Hinkley (ME) moved to appoint Mr. Scott Greenawalt (OK) as President of the Board of Trustees. Ms. Rena Hussey (VA) seconded. The motion passed.

Motion: Mr. Kirk Davenport (TX) moved to appoint Ms. Patricia Platt (KS) as First Vice President of the Board of Trustees. Mr. Hinkley seconded the motion. The motion passed.

Motion: Ms. Hussey moved to appoint Mr. Ron Hester (ON) as Second Vice President of the Board of Trustees. Mr. Stuart Zion (CO) seconded the motion. The motion passed.

Assignment of Committee and Jurisdiction Board Liaisons

Following the closed session, the Board appointed the Liaisons to the IFTA standing and special committees as well as to the jurisdictions. The assignments were made as follows:

Standing Committees		
Agreement Procedures	Audit	Clearinghouse Advisory
Ron Hester (ON), Lead	Kirk Davenport (TX), Lead	Garry Hinkley (ME), Lead
Sheila Rowen (TN)	Sheila Rowen (TN)	Patricia Platt (KS)
Dispute Resolution	Industry Advisory	Law Enforcement
Patricia Platt (KS), Lead	Stuart Zion (CO), Lead	Garry Hinkley (ME), Lead
Hugh Hughson (BC)	Hugh Hughson (BC)	Stuart Zion (CO)
Program Compliance Review		
Rena Hussey (VA), Lead		
Scott Greenawalt (OK)		
Special Committees		
Attorneys' Section Steering	Information Technology Advisory Committee	Re-Audit and Re-Examination Working Group
Rena Hussey (VA), Lead	Ron Hester (ON), Lead	Kirk Davenport (TX), Lead
Sheila Rowen (TN)	Garry Hinkley (ME)	Patricia Platt (KS)

Motion: Ms. Platt moved to accept the Committee Board Liaisons as presented. Mr. Hester seconded the motion. The motion passed.

Jurisdictions						
Kirk Davenport	Scott Greenawalt	Ron Hester	Garry Hinkley	Hugh Hughson	Rena Hussey	Patricia Platt
AZ	IN	NL	CT	AB	FL	IL
NV	MO	NY	DE	BC	KY	IA
NM	NE	PA	ME	MB	NC	KS
TX	OK	NS	MA	NB	SC	MI
UT	ND	ON	MD	SK	VA	MN
WY	SD	PE	NH	VT	WV	OH
		QC	NJ			WI
			RI			
Sheila Rowen	Stuart Zion					
AL	CA					
AR	CO					
GA	ID					
LA	MT					
MS	OR					
TN	WA					

Motion: Mr. Hinkley moved to accept the Jurisdictional Board Liaisons as amended. Ms. Hussey seconded the motion. The motion passed.

The Board reviewed the current members of the IFTA / IRP Board Subcommittee. Both Mr. Greenawalt and Ms. Sheila Rowen (TN) will continue to serve on this subcommittee. The IRP representatives of this subcommittee include Mr. David Findlay (SC) and Mr. Jay Starling (AL). The subcommittee holds teleconferences once a month.

Approval of Minutes
4Q 2010 Board Meeting

The Board reviewed the meeting minutes from the 4Q 2010 Board meeting. Minor amendments were offered.

Motion: Ms. Rowen moved to accept the minutes as amended. Ms. Platt seconded the motion. The motion passed.

Board Actions by E-mail

The Board reviewed the minutes from the Board Actions by E-mail. Minor amendments were offered.

Motion: Ms. Hussey moved to accept the minutes as amended. Mr. Hester seconded the motion. The motion passed.

Conference Call – December 1, 2010

The Board reviewed the minutes from the December 1, 2010 conference call.

Motion: Ms. Hussey moved to accept the minutes as written. Ms. Rowen seconded the motion. The motion passed.

Clearinghouse Advisory Committee Report

Mr. Greenawalt presented the Clearinghouse Advisory Committee (CAC) report on behalf of Mr. Bill Kron (MS), Committee Chair. The CAC is working to fill the Vice-Chair vacancy. IFTA, Inc. will review the 2010 funds netting data and plot it onto a calendar to determine if the revised dates for the 2012 calendar, previously approved by the Board, will resolve the late payment occurrences. The Board considered drafting a basic correspondence that would remind jurisdictions of the importance of timely uploads and funding to ensure compliance with the funds netting rules.

IFTA, Inc. Clearinghouse Update

IFTA, Inc. Executive Director, Ms. Lonette Turner, presented this update. Reporting on the service measures related to the clearinghouse, Ms. Turner pointed out the encouraging increased number of hits to the demographic data. The transmittal pages have been redesigned by Mr. Jason DeGraf, IFTA, Inc. Information Services Administrator. In addition, the re-login feature has been repaired and a quality control project was done with the demographic data. This project clean-up is expected to be finished by the end of the month.

IFTA, Inc. is researching off-site secure data storage. Further discussions will be required to determine if it is more cost effective for IFTA, Inc. to purchase equipment, including a secure server and dedicated secure line to place at Nlets or if out of state options are better to serve IFTA, Inc. A more in-depth presentation will be offered to the Board at the April Board meeting. Currently, IFTA, Inc. utilizes several backup procedures to protect data including virtual servers.

Funds Netting

Ms. Turner reported that \$328.2 million was transmitted through the funds netting accounts during the first twelve periods of funds netting. The implementation year of funds netting was successful and smooth, despite a couple of early complications that were easily resolved. In the first 12 clearinghouse transmittal periods, there were two jurisdictions that were late in funding the accounts more than six times. Despite the problems from a couple of the jurisdictions, it was observed that the clearinghouse works

and that funds netting is a time and money saving feature for the participating jurisdictions.

IFTA, Inc. Website Update

Mr. Tom King, IFTA, Inc. Webmaster, demonstrated the latest features and updates to the IFTA, Inc. website. The Annual Report database has been rolled over from the previous year and is available for completion by the jurisdictions. An in-house screen reveals which jurisdictions have uploaded Annual Reports. The other information databases will always default to show the current year's data upon access. Jurisdictions can then update if necessary. Users can change this view by the options provided in a drop-down box. Archived data will also be available for on-line viewing.

IFTA, Inc. continues to work with the Law Enforcement Committee (LEC) to create a database for data compiled from the Compliance Initiative to be held in March and May (M and M Blitz). A teleconference has been scheduled with the LEC and IFTA, Inc. to review accessing, using, and completing the on-line data form. Previously, this data was compiled manually. It is intended that the committee maintain this data. Controlling the data will be discussed during the teleconference as well as who will be required to access and complete the on-line form. Additionally, IFTA, Inc. has also been working with the LEC regarding a trip permit survey. The purpose of this survey is to determine the use of trip permits in each jurisdiction. The LEC would like to present this survey to membership and will review the questions during the upcoming teleconference.

Additional updates being made to the website include the "access all" feature. Once completed, this feature will allow users to mark messages as read for all messages posted on the message boards. Another feature being considered would directly take users to any new messages as opposed to the current system where the user is directed to the message board and not the message itself. IFTA, Inc. will also enhance the display of the jurisdiction and year of Annual Reports being viewed.

IFTA Meetings Update

Mrs. Tammy Trinker, IFTA, Inc. Events Coordinator, presented the IFTA Meeting update. IFTA, Inc. has been researching hosting locations for the 2012 Annual IFTA Business Meeting. The jurisdictions of Indiana and Michigan are both being considered. During the 4Q 2011 Board Meeting, the Board approved the members of the Program Compliance Review Committee (PCRC) to meet in 2011. After contacting the committee members and hotel, meeting dates have been set in conjunction with the April 2011 Board Meeting in Chandler, AZ. The PCRC meeting will be April 26 – 27 and the Board will meet on April 28 – 29. Both meetings will be held at the IFTA, Inc. offices. The dates of the 2011 and 2012 Board meetings were also reviewed. Upon Board request, the meetings were changed from a Thursday – Friday schedule to a Wednesday – Thursday meeting. These revised dates have been posted on the IFTA, Inc. website.

Audit Committee Report

IFTA, Inc. Program Director, Mrs. Debora Meise, presented the Audit Committee (AC) report on behalf of the Committee Chair, Ms. AnnMarie Chamberlain (MA). 139 persons

are currently registered for the February IFTA / IRP Audit Workshop being held in Orlando, FL. Several hands-on demonstrations will be offered during the workshop. The AC is also drafting a housecleaning ballot proposal for 2011 and is considering a second ballot as well. Two webinars are being scheduled for 2011 by the committee. The first will focus on sampling and another is being planned for later in the year; no topic has been set at this time for the second webinar. Following the conclusion of the 2011 workshop, Ms. Chamberlain's term as Chair will expire and Ms. Dawn Lietz (NV) will assume this position while Ms. Chamberlain becomes the ex-officio.

Program Compliance Review Report

Mrs. Meise presented the Program Compliance Review report. While there are no reviews scheduled for 2011 the committee remains busy. Thirteen reviews remain open from 2010, eight reviews are being followed up from 2009, and one review from 2009 is under reassessment.

Program Compliance Review Committee Report

Board Liaison Ms. Hussey presented the Program Compliance Review Committee (PCRC) report. The committee is reviewing the program compliance review (PRC) process to determine if it could be streamlined. In April, the committee will meet in Arizona to review the process. Committee vacancies were also addressed. The PCRC continues to search for a replacement from the Western region due to Mr. Zion's position on the Board and Ms. Donna Thursby (FL) will be leaving the committee creating another vacancy in the Southeast region. Further, Ms. Cathy Beedle's (NE) term as Chair expires the end of March 2011.

Motion: Ms. Hussey moved that the Board approve Mr. John Szilagyi (CT) as Chair of the PCRC effective April 1, 2011. Further, Ms. Hussey moved to approve an exception to the term limits for Ms. Beedle and Mr. Jay Starling (AL) by one year to see the current project through to its completion. Ms. Rowen seconded the motion.

During discussion of the motion, the Board determined that appointing Mr. Szilagyi as Chair would, in effect, make Ms. Beedle the Ex-Officio which would then extend her term on the committee but remove her voting rights as a committee member. Additionally, it was observed that the motion would only be necessary to extend the term for Mr. Starling to remain on the committee. Ms. Hussey withdrew her motion.

Motion: Ms. Hussey moved to approve Mr. John Szilagyi (CT) as Chair of the PCRC effective April 1, 2011. Ms. Rowen seconded the motion. The motion passed.

Discussions were then held regarding the voting authority of Mr. Starling and Ms. Beedle.

Motion: Ms. Hussey moved to approve an exception to Section IV Subsection F of the PCRC Charter to extend Ms. Beedle's term on the committee.

Additional discussion ensued regarding voting rights and term extensions for both committee members. Ms. Hussey's motion was withdrawn following this conversation.

Motion: Mr. Hinkley moved to extend Ms. Beedle's and Mr. Starling's terms by one year (March 2012) in pursuant to Article V (Term Limits) Subsection F (Board exceptions) of the PCRC Charter. Ms. Platt seconded the motion. The motion passed.

Dispute Resolution Committee Report

Presenting the Dispute Resolution Committee (DRC) report, Ms. Platt reported that several committee vacancies exist due to resignations and term limits. Two members are needed from the Western Region; one representative is needed from each of the Northeast, Southeast, and Canadian Regions. It was determined that IFTA, Inc. will assist the DRC by providing to Rick LaRose (CT), Chair, a list of the available candidates from the listed regions. The DRC Charter requires that the members are either IFTA Commissioners or Assistant IFTA Commissioners.

The DRC has been working diligently on the action items assigned by the Board. Action Item 3.1 asked the DRC to discuss incorporating additional steps in the dispute resolution process (DRP) to allow for early intervention from an independent party to facilitate communication among the parties. It was determined that the Attorneys' Section Steering Committee (ASSC) be approached with the facilitator proposal outlined by the committee. Additionally, it was noted that the Re-Audit and Re-Examination Working Group (RRWG) is currently reviewing the audit process and may have suggestions as well.

Action Item 3.2 was to determine whether hearings should be conducted in conjunction with the Annual Business Meeting or other IFTA, Inc. meetings. It was the position of the committee that it would work with IFTA, Inc. in scheduling hearings with an existing calendared meeting whenever possible.

Motion: Ms. Platt moved to approve Action Item 3.2 as amended in section II.B.8. Mr. Hinkley seconded the motion. The motion passed.

This procedure will be presented to membership to amend the DRP at the Annual IFTA Business Meeting.

Action Item 3.4 was then reviewed. Under this action item, the Board charged the DRC with adding flexibility into the timeframes provided in the event of an appeal. This process was revised to allow for one hundred days from the time the Board receives the Motion for Appeal to when the final determination must be presented to the parties involved.

Motion: Ms. Platt moved to approve Action Item 3.4 as recommended by the DRC. Ms. Hussey seconded the motion. The motion passed.

This language will also be presented to membership at the Annual IFTA Business Meeting for approval to amend the DRP.

As charged by the Board under Action Item 3.5, the DRC was to determine and clarify the authority of the DRC and the Board regarding resolution of disputes. After reviewing the language presented by the committee, the Board requested that the DRC consider additional changes prior to the Board's approval. Action Item 3.6 asked the committee to develop a timeline from start to finish for the DRP, including arbitration and appeal. This action item is still pending review by the committee.

Industry Advisory Committee Report

Mr. Gragen provided the Industry Advisory Committee Report (IAC). The IAC has not met since the 4Q10 Board meeting but is very pleased and appreciated the vote result on the Indiana-sponsored FTFBP #2-2010. The committee will meet next in February 2011 in conjunction with the IFTA/IRP Audit Workshop in Orlando, FL.

Mr. Gragen received some comments from IAC members regarding Action Item 3.3 of the DRC's charge from the Board. This Action Item asked the DRC to determine whether a formal industry comment period following a hearing should be added to the DRP. Mr. Gragen stated that the process needs to be more open and available and he wonders why "IFTA" does not believe industry should be as involved as they are in the IRP dispute process. In general, the industry would like to see more openness during the course of the dispute process.

Agreement Procedures Committee Report

Mr. Greenawalt presented a report on behalf of the Agreement Procedures Committee (APC) Chair, Ms. Cindy Arnold (NV). The committee is busy planning the 2011 IFTA Managers' and Law Enforcement Workshop. Both the APC and LEC are working together to formulate an agenda. Reviewing committee membership, the committee nominated Ms. Trina Kluever-Pauli (WI) as Vice Chair.

Motion: Mr. Greenawalt moved to approve Ms. Trina Kluever-Pauli (WI) as Vice Chair of the Agreement Procedures Committee. Ms. Platt seconded the motion. The motion passed.

Addressing the concern for rotating the workshop, it was explained that IFTA, Inc. was offered an enticing contract from the Hilton Phoenix / East Mesa hotel. IFTA, Inc. is not opposed to rotating the workshop but will need to approach the committees and find viable hosts.

Law Enforcement Committee Report

Mrs. Meise provided a report on behalf of the Law Enforcement Committee (LEC) Chair, Lt. Jennifer Brown (AZ). The LEC is drafting a ballot proposal for 2011. The ballot language would require including the effective and issuance dates on an IFTA license. Currently, only the expiration date is required on the IFTA license and that date should

read 12/31. Through the proposed ballot, the LEC is asking that issuance date to be required on the license as well.

The membership roll-off schedule was presented to the Chair prior to the end of 2010. IFTA, Inc. will be reviewing this schedule again following the Board meeting. The committee is also compiling questions for the Compliance Initiative for March and May. The Board showed an interest in reviewing these questions and types of data the LEC are interested in collecting during the initiative.

Attorneys' Section Steering Committee Report

Board Liaison Ms. Hussey presented the report on behalf of the ASSC Chair, Ms. Carolee Johnstone (CA). Ms. Johnstone volunteered to assist the Information Technology Advisory Committee (ITAC) in drafting a ballot concerning the use of GPS and other vehicle tracking technology. Ms. Hussey reported that Canadian Region representation is needed for the ASSC. Ms. Janice Davidson (NC) is recruiting for this position. The Steering Committee is continuing to work on webinars and is in the development stages of drafting an IFTA 101 webinar followed by a litigation webinar in the third quarter 2011. The Steering Committee officers for 2011 are Ms. Carolee Johnstone (CA), Chair, Mr. Clark Snelson (UT), Vice Chair, and Ms. Janice Davidson (CA), Ex-Officio.

The Board had charged the ASSC to review potential legal barriers in establishing uniform roadside enforcement standards and requirements for incorporation into the Agreement. What could we do for the enforcement of IFTA? After reviewing this issue, the committee recommended that, rather than attempt to draft regulations purporting to comply with the laws of all jurisdictions, the LEC make "best practices" suggestions. Membership could require each member jurisdiction to establish an IFTA roadside enforcement plan or program consistent with each jurisdiction's own laws and rules. The Board determined that the LEC should revisit the Best Practices Guide and rewrite the guide, encompassing more of the law enforcement side.

Information Technology Advisory Committee Report

On behalf of the ITAC Chair, Ms. Beth Devlin (NY), Mr. Hester presented this report. ITAC has a formal Board charge to review and analyze its survey results regarding GPS and similar technologies. The committee was asked to recommend, if necessary, changes to the current IFTA governing documents regarding use of these systems for the purpose of recordkeeping by IFTA licensees and auditing by the member jurisdictions. The committee is also waiting on a formal charge from the Board regarding IFTA decals and possible replacements.

Re-Audit and Re-Examination Working Group Report

Ms. Platt presented the report from the RRWG on behalf of Mr. Gary Frohlick (SK), Chair. The committee continues to work very hard on their Board charge. This charge asked the working group to research, discuss and provide recommendations regarding policy considerations and questions arising from R1360 of the Articles of Agreement. A formal report is due to the Board by the April 2011 Board meeting.

Strategic Plan

The Board reviewed the progress on completion of Action Items from the Strategic Plan. Dates for the various action items were revised accordingly.

Alternative to Decals

The Board discussed alternatives to the IFTA decals. It was the decision of the Board to conduct a survey of membership regarding this issue. Mr. Greenawalt and Mr. Hinkley will draft the survey questions for review by the Board. The purpose of the survey would be to inquire as to which jurisdictions would be interested and able to participate on a subcommittee to review alternatives to the IFTA decals.

2010 Ballot Review

Mrs. Meise reviewed the ballots from 2010. Full Track Final Ballot Proposals (FTFBP) 1-2010 and 2-2010 both passed. Ballot 1-2010 becomes effective July 1, 2011 and will amend the IFTA Procedures Manual to provide jurisdictions with a clearer definition of the information that must be included in the IFTA Annual Report. Ballot 2-2010 will become effective July 1, 2013 and will amend the IFTA Articles of Agreement so that the interest rate to be used on taxes due from fleets based in the US will fluctuate with the changes in the economy. Full Track Ballot 3-2010 was withdrawn by the sponsor following the first comment period and Short Track Preliminary Ballot Proposal (STFBP) 5-2010 failed to receive sufficient votes at the Annual IFTA Business Meeting to continue. FTFBP 4-2010 did not pass. It was the intent of this ballot to amend the IFTA Articles of Agreement to delete the provision for a “grace period” found in R655.200. As this ballot did not pass, the grace period remains as provided for in the agreement.

The 2011 ballot time line was reviewed. Both full track and short track ballot proposals for 2011 are due at IFTA, Inc. by April 15, 2011 and will be distributed for the first comment period by May 3. Short track ballot proposals may be sponsored up to the Annual IFTA Business Meeting.

IRP, Inc. Board of Directors Report

Mr. Greenawalt reviewed the report provided by the IRP, Inc. Board of Directors. The report included information regarding the IFTA / IRP Audit Workshop in Florida in February. The IRP Clearinghouse modernization went live in November 2010. This switch over was successful and uneventful. Oklahoma is expected to join the IRP, Inc. Clearinghouse in 2011. Of the Canadian Provinces, only New Brunswick and Manitoba are not participating in the IRP, Inc. Clearinghouse. Mr. Greenawalt volunteered to present a report on behalf of IFTA, Inc. at the IRP Annual Meeting in May.

IFTA/IRP Subcommittee Report

Mr. Greenawalt presented a report of the IFTA/IRP Board Subcommittee. The November 2010 conference call draft minutes were presented to the Board. The Subcommittee is recommending that the Boards continue endorsement of IRP

presentations at the IFTA Managers' and Law Enforcement Workshop. IRP would like to continue presenting topics at this workshop.

Discussion was had regarding the length of the workshop and whether it would be necessary to expand the length. The only negative commentary referencing the IRP topics during the IFTA Managers' and Law Enforcement Workshop came from those who do not handle IRP accounts. The goal of the committees would be to work towards increased IRP participation at the workshops. Mr. Zion recommended that the workshop be structured to include IFTA Town Hall topics on one day and IRP Town Hall topics on another. It was offered that one item to review could be the presentation of the IFTA and IRP Clearinghouses as this is a commonality that would benefit both IFTA and IRP attendees. Mr. Hester will approach the APC and Ms. Turner will approach Ms. Mary Pat Paris (IRP, Inc.) regarding the 2011 workshop.

The Subcommittee also recommended that another combined Board Meeting be held. It was suggested that a joint meeting be considered in 2012. Ms. Turner will speak with Ms. Paris and determine if the IRP, Inc. Board of Directors' meetings have been scheduled for 2012.

IFTA, Inc. Financial Report

Ms. Turner presented the IFTA, Inc. financial report to the Board. The investment portfolio is recovering nicely from the 2009 losses. The IFTA, Inc. auditors and financial advisor will be invited to meet with the Board at the 2Q11 Board meeting.

The Board then went into a closed session for the purpose of financial planning. During this discussion the Board discussed the dues structure and future dues increase possibilities.

Service Measures

The Board reviewed Service Measures maintained by IFTA, Inc. for 2010. IFTA, Inc. currently is maintaining one year of budgeted operations in its investment portfolio as required by policy. In 2010, only two jurisdictions did not vote on ballots, but up to 21 jurisdictions failed to comment on ballot proposals. Records showed that attendance at all IFTA meetings was down from previous years.

New Business

The Board called Mr. George Higdon (MS) to thank him for his years of service to and for the IFTA community during his tenure in Mississippi. They congratulated him on his retirement and wished him the best.

Adjournment

Concluding the business discussions of the First Quarter 2011 IFTA, Inc. Board of Trustees meeting, Mr. Greenawalt asked for a motion to adjourn.

Motion: Mr. Hinkley moved to adjourn the First Quarter 2011 IFTA, Inc. Board of Trustees meeting. Ms. Rowen seconded the motion. The motion passed.

ACTION ITEMS RESULTING FROM THE 1Q11 BOARD MEETING

ITEM	ACTION
1-1Q11	As IFTA, Inc. tracks payments for the 2011 Clearinghouse Transmittal Periods, a comparison will be done to determine if payments late in 2011 would also be late according to the 2012 calendar.
2-1Q11	IFTA, Inc. will modify the website detail pages of the Exemptions Database to make more prominent the jurisdiction and the reporting year.
3-1Q11	IFTA, Inc. will provide conference call information for the LEC call on 1/24/11 to Garry Hinkley and Stuart Zion.
4-1Q11	IFTA, Inc. will change the prototype of the LEC trip permit survey to change all references from "trip permit" to "fuel trip permit" and to indicate that a base-plate means a non-IRP plate.
5-1Q11	IFTA, Inc. will research offsite data storage options and report at the 2Q11 Board meeting.
6-1Q11	IFTA, Inc. will research its records to determine if the ASSC made comments to a proposed ballot submitted by the Audit Committee in 2010. Look for comments regarding "registration" v. "license year".
7-1Q11	Debbie Meise will work with Rena Hussey to develop an agenda for the April 2011 PCRC meeting.
8-1Q11	IFTA, Inc. will contact Rick LaRose and provide him with commissioner and assistant commissioner contact information to assist in filling vacancies on the DRC.
9-1Q11	Patricia Platt will contact Rick LaRose regarding ASSC participation on their next conference call to discuss the proposed facilitation phase of the Dispute Resolution Process. She will also return to the DRC Action Item 3.5 from the Board Charge for further discussion.
10-1Q11	IFTA, Inc. will work with the DRC to include in the DRP the Board-approved language developed by the DRC in Action Items 3.2 and 3.4 of the Board's Charge. This language will be included for ratification at the 2011 ABM.
11-1Q11	Ron Hester and Garry Hinkley will contact the ITAC regarding ASSC participation on the subcommittee established to complete its second Board charge regarding vehicle tracking systems.
12-1Q11	Ron Hester and Hugh Hughson will assist in finding possible ASSC representatives from the Canadian Provinces.
13-1Q11	Garry Hinkley and Stuart Zion will ask the LEC to work on its Best Practices Guide as recommended by the ASSC and its report on roadside enforcement issues.
14-1Q11	The Board will develop a survey for the jurisdictions regarding alternatives to decals.
15-1Q11	Scott Greenawalt will make the IFTA/IFTA, Inc. presentation at the 2011 IRP Annual Meeting. IFTA, Inc. will inform IRP, Inc.

ACTION ITEMS RESULTING FROM THE 1Q11 BOARD MEETING

ITEM	ACTION
16-1Q11	IFTA, Inc. will contact IRP, Inc. regarding the possibility of another combined Board meeting.
17-1Q11	IFTA, Inc. will contact IRP, Inc. regarding IRP topics for the 2011 IFTA Managers/Law Enforcement Workshop.
18-1Q11	IFTA, Inc. will prepare a presentation regarding the combined review project and electronic review project.
19-1Q11	Scott Greenawalt will discuss the termination of the combined review project on the next IFTA/IRP Subcommittee call.
20-1Q11	Lonette Turner will contact the IFTA, Inc. Financial Advisor regarding budget preparation.
21-1Q11	The Board will schedule a conference call for the week of February 14, 2011.
22-1Q11	IFTA, Inc. will continue the development of a financial plan and will make a further report to the Board during the conference call the week of February 14, 2011.